**Medical Administrative Specialist**

Course Syllabus

**Course Name**: Medical Administrative Specialist

**OSHA Regulations - Medical Office**

|  |  |
| --- | --- |
| **Course Objectives** | * 1: Explain why OSHA is important to workers
* 2: Explain worker rights under OSHA
* 3: Discuss employer responsibilities under OSHA
* 4: Discuss the use of OSHA standards
* 5: Explain how OSHA inspections are conducted
* 6: Utilize helpful worker safety and health resources
 |
| **Module Materials** | <https://www.osha.gov>  |
| **Assignment****100 pts** | Download the**Enforcement Procedures for the Occupation Exposure to Blood Pathogens**.  Answer the questions found below using information found in the site.To locate the link:* + Perform an Internet search for OSHA by typing "Enforcement Procedures for the Occupation Exposure to Blood Pathogens and biohazard waste" in the search box.
	+ Then select "CPL 0202-069" from the list.
	+ Clink the link to open it.   *Answer the questions below based on the information found in the site.*

***Questions:***1.  What is the **purpose** of this publication?2.   What is a **bloodborne pathogen**?3.   What is the **disease risk** for health care workers who come in contact with "sharps," needles, or exposure to blood borne pathogens?  Name three.4.   Tell how injuries are recorded and what information is required for the health care environment.5.   What controls are used to prevent injury in the health setting in regard to blood borne pathogens?***To complete this assignment, please type your answers to the questions and print.*** |
| **Assessment** | Successful completion of assignment  |